

## REGULAR COUNCIL MEETING

Thursday, March 24, 2022

4:00 PM

PRESENT: Mayor Van Otterloo, Council members De Kam, Granstra, Koldenhoven, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: City Attorney Winterfeld; City Foreman Van Ginkel; Police Chief Warburton; Economic Development Director Miller; Recreation Director Rosman; Marketing Director Faber; Pool Manager Van't Hul; Darin Vande Kamp and Al Thielvoldt with the Rock Valley Ambulance Association; Rock Valley Bee reporter Kelly Vander Pol and Andrew Nutter.

Mayor Van Otterloo called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by De Kam and a second by Van't Hul to approve the agenda as presented. All ayes, motion carried.

The March 22 swimming pool bids were reviewed.

Council member Granstra introduced Resolution No. 818-22 entitled, "*Resolution to Approve the Lowest Qualified Bid for the Swimming Pool Design*" and made a motion to adopt. Council member Farber seconded the motion. The roll was called and vote was, AYES: De Kam, Granstra, Koldenhoven, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Koldenhoven and a second by De Kam to approve the Waters Edge Aquatic Design invoice for the swimming pool design in an amount not to exceed \$56,100. All ayes, motion carried.

Rock Valley Ambulance Association President Thielvoldt was present to give an update on the purchase of a new ambulance.

On a motion by Faber and a second by Van't Hul to approve a quote from Premier Network Solutions for the purchase of a computer, camera and microphone system with mount in an amount not to exceed \$2,486 to be paid from the City's ambulance budget. All ayes, motion carried.

On a motion by Koldenhoven and a second by Granstra to approve the low quote from C & J Construction for the 19<sup>th</sup> Avenue Trail project in the amount of \$30,680. All ayes, motion carried.

The preliminary design and location of a shelter house in the City Park was reviewed.

A map showing Ash trees located in parks and the public right-of-way was reviewed.

The Builders Night event at the Parkview Event Center was discussed. About 100 people attended the event and positive feedback was heard. City staff will follow up with the people that attended the event to make sure all of their questions were answered.

Council member Faber introduced the Resolution No. 819-22 entitled, "*Resolution to Approve the Rock Valley Public Library Bylaws*" and made a motion to adopt. Council member Granstra seconded the

motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven, Granstra and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

A request for a sidewalk repair grant was discussed. No action was taken.

On a motion by Granstra and a second by De Kam to approve the EMC Insurance quote for property, liability, auto and work compensation insurance. AYES: De Kam, Granstra, Faber and Van't Hul. NAYS: None. ABSTAIN: Koldenhoven. Motion carried.

On a motion by Koldenhoven and a second by Van't Hul to approve Rivers Bend Campground and Parkview Event Center staff pay. All ayes, motion carried.

On a motion by Koldenhoven and a second by Van't Hul to approve Rivers Bend Campground and Bicentennial Park rate increases. All ayes, motion carried.

The Plato Township fire protection contract was reviewed.

On a motion by Van't Hul and a second by Faber to approve the control upgrade at the Westview Business Park lift station. All ayes, motion carried.

On a motion by Granstra and a second by De Kam to approve a quote for computers at Rivers Bend Campground and Parkview Event Center. All ayes, motion carried.

On a motion by Koldenhoven and a second by Van't Hul to approve a Class C Beer permit application for Abarrotes Gasca, LLC. All ayes, motion carried.

On a motion by De Kam and a second by Koldenhoven to approve the January and February Clerk's Reports as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by Granstra to approve the February council meeting minutes as presented. All ayes, motion carried.

On a motion by Van't Hul and a second by Koldenhoven to approve the February financial statements for Rock Valley Municipal Housing Authority as presented. All ayes, motion carried.

Council member Granstra introduced Resolution No. 820-22 entitled, "*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven, Granstra and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Faber and a second by Koldenhoven to pay the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Granstra and a second by Van't Hul to adjourn. All ayes, motion carried.



Kevin Van Otterloo  
Mayor

Attest:



Tina Vande Kamp  
City Clerk

**REGULAR COUNCIL MEETING**

**Thursday, March 22, 2022**

**2:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Granstra, Koldenhoven, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

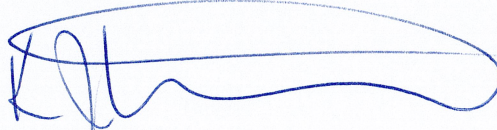
ALSO PRESENT: Michael Fischer with Waters Edge Aquatic Design, City Foreman Van Ginkel, Marketing Director Faber, Pool Manager Van't Hul, Dell Faber with A & K Electric, Inc., Mike Christiansen with Christiansen Commerical Contracting, LLC, and David Toxlher with Carrothers Construction Company, LLC.

Mayor Van Otterloo called the meeting to order.

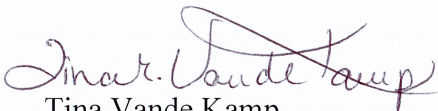
The Pledge of Allegiance was recited.

The Mayor declared this is the time and place for a bid letting for the Rock Valley Swimming Pool project. Two bids were received. Christiansen Commercial Contracting, LLC. in the amount of \$4,091,900 including the base bid and alternates. Carrothers Construction Company, LLC in the amount of \$3,871,600 including the base bid and alternates. The Council will reward the bid at the March 24, 2022 council meeting.

On a motion by Koldenhoven and a second by Van't Hul to adjourn. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest:

Tina Vande Kamp  
City Clerk

**REGULAR COUNCIL MEETING**  
**Thursday, March 10, 2022**  
**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam (electronically), Granstra, Koldenhoven, Faber (electronically) and Van't Hul (electronically). City Administrator Van Maanen (electronically) and City Clerk Vande Kamp.

ALSO PRESENT: Neal Aardema, Kurt Franje and Zach Garland.

Mayor Van Otterloo called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Granstra and a second by Koldenhoven to approve the agenda as presented. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing on the fiscal year 2022-23 budget. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

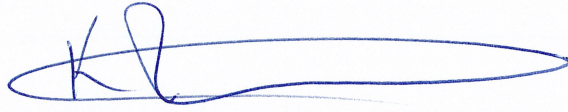
The Mayor declared this was the time and place for a public hearing on approving preliminary plans, specifications, form of contract, notice to bidders and estimate of cost and ordering bids for the Rock Valley Swimming Pool project. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Koldenhoven introduced Resolution No. 816-22 entitled, "*Resolution Approving the Fiscal Year 2022-23 Budget*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: De Kam, Granstra, Koldenhoven, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Granstra introduced Resolution No. 817-22 entitled, "*Resolution Approving Preliminary Plans, Specifications, Form of Contract, Notice to Bidders and Estimate of Cost and Ordering Bids for the Rock Valley Swimming Pool Project*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven, Granstra and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

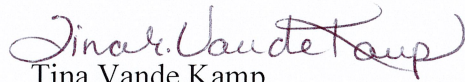
On a motion by Granstra and a second by Koldenhoven to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by Granstra to adjourn. All ayes, motion carried.



Kevin Van Otterloo  
Mayor

Attest:



Tina Vande Kamp  
City Clerk

**REGULAR COUNCIL MEETING**  
**Thursday, March 3, 2022**  
**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Granstra, Koldenhoven, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: Police Chief Warburton; City Foreman Van Ginkel; Marketing Director Faber; Recreation Director Rosman; Economic Development Director Miller; Deputy Clerk Simoni; and Kelly Vander Pol with the Rock Valley Bee.

Mayor Van Otterloo called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Granstra and a second by Van't Hul to approve the agenda as presented. All ayes, motion carried.

An update on the swimming pool project was heard. The bid letting is scheduled for March 22, 2022. The east shelter house was demolished on March 2, 2022 to make way for the new pool.

The water system improvement project was reviewed. The Iowa Department of Natural Resources requirements have been met and approved. Additional environmental and archeological studies are pending for the CDBG grant.

The proposed fiscal year 2022-23 budget was reviewed. The public hearing is set for March 10, 2022.

A question regarding extending the City's water and sewer mains in the southwest area of the Wisse property was discussed. No action was taken.

Installing curb and gutter on the eastside of Main Street north of Highway 18 was discussed. The City will discuss cost-share with the County.

The job description and pay were adjusted for the Deputy City Clerk position.

The 2021 Parkview Event Center report was reviewed. There were 75 events held in 2021.

A proposal for updating the City's Comprehensive Plan and Zoning Ordinances was discussed. The City is required to update this plan every ten years.

Council member De Kam introduced Resolution No. 815-22(a) entitled, "*Resolution Approving Application to the Lyon County Riverboat Foundation*" for the Rock Valley Police Department and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: De Kam, Granstra, Koldenhoven, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member De Kam introduced Resolution No. 815-22(b) entitled, "*Resolution Approving Application to the Lyon County Riverboat Foundation*" for the Rock Valley Swimming Pool and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was,

AYES: De Kam, Granstra, Koldenhoven, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Faber and a second by Van't Hul to approve a pay request to Click Rain in the amount not to exceed \$16,925. All ayes, motion carried.

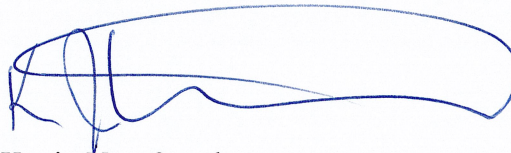
On a motion by De Kam and a second by Koldenhoven to approve a Class E Liquor license renewal application for Bernie's Booze. All ayes, motion carried.

On a motion by Van't Hul and a second by Granstra to approve invoices from Northwest Iowa Community College Heavy Equipment Operations and Maintenance program. All ayes, motion carried.

The January and February Rock Valley Police Department reports were reviewed.

On a motion by Granstra and a second by Koldenhoven to approve the December Clerk's Report as presented. All ayes, motion carried.

On a motion by De Kam and a second by Faber to adjourn. All ayes, motion carried.



Kevin Van Otterloo  
Mayor

Attest:



Tina Vande Kamp  
City Clerk