

**REGULAR COUNCIL MEETING**

**Tuesday, April 2, 2024**

**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Granstra, Faber, and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp. ABSENT: Koldenhoven.

ALSO PRESENT: Economic Development Director Miller and Recreation Director Rosman.

The Mayor called the meeting to order.

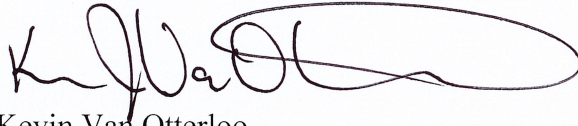
The Pledge of Allegiance was recited.

On a motion by De Kam and a second by Faber to approve the agenda as presented. All ayes, motion carried.

The Mayor declared this is the time and place for a public hearing on the proposed property tax levy for fiscal year 2024-25. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

On a motion by Granstra and a second by Van't Hul to set April 23, 2024, as the public hearing for the FY 2024-25 Budget. All ayes, motion carried.

On a motion by De Kam and a second by Granstra to adjourn the meeting. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest:

Tina Vande Kamp  
City Clerk

**REGULAR COUNCIL MEETING**  
**Thursday, April 11, 2024**  
**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Granstra (electronically), Koldenhoven, Faber, and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: City Foreman Van Ginkel; Chad Van Zee, Kurt Franje, Scott Kooima, Brent Vermeer, Jody Jansma, Lindsay Den Hartog and Mike Post.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Van't Hul and a second by De Kam to approve the agenda as presented. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing on proposed zoning change applications. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Koldenhoven introduced Ordinance No. 829-24 entitled, "*Ordinance Amending City Zoning Ordinance of Rock Valley, Iowa to R-2 Multiple Family District*" and made a motion to adopt and waive the three readings. Council member Faber seconded the motion. All ayes, motion carried.

Council member Faber introduced Ordinance No. 830-29 entitled, "*Ordinance Amending City Zoning Ordinance of Rock Valley, Iowa to C-2 Arterial Commercial District*" and made a motion to adopt and waive the three readings. Council member Van't Hul seconded the motion. All ayes, motion carried.

Kurt Franje was present to share information on a Habitat for Humanity Home Repair Program available to qualifying residents to assist with exterior home repair and maintenance projects.

Scott Kooima and Brent Vermeer with the Rock Valley Golf Club were present to request financial assistance for youth golf programming.

On a motion by Koldenhoven and a second by De Kam to approve financial assistance to the Rock Valley Golf Club for youth golf programming in an amount not to exceed \$10,000. All ayes, motion carried.

Council member De Kam introduced Resolution No. 929-24 entitled, "*Resolution Setting the Date for Public Hearing on Proposals to Enter Into General Obligation Loan Agreements and to Borrow Money Thereunder*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven, Granstra and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Jody Jansma and Lindsay Den Hartog with 712 Hair were present to discuss parking challenges in the business district. Council members De Kam and Koldenhoven will meet as a committee to review options to address the concerns.

On a motion by Granstra and a second by Koldenhoven to approve a proposed elevated walkway in the public right-of-way. AYES: Van't Hul, Faber, Koldenhoven and Granstra. NAYS: De Kam. Motion carried.

Extending sanitary sewer and water services to North Main and 20<sup>th</sup> Street were discussed. City Administrator Van Maanen will return with cost estimates.

On a motion by Faber and a second by Van't Hul to approve a quote for property, liability, auto, work comp and umbrella insurance. AYES: Van't Hul, Faber, Koldenhoven and Granstra. NAYS: None. ABSTAIN: Koldenhoven. Motion carried.

The Iowa Economic Development Authority Community and Attraction Tourism Grant was reviewed. The City of Rock Valley was awarded an amount not to exceed \$350,000 for the park improvement project.

The timeline for the park improvement project was discussed.

The Rock Valley Municipal Housing Authority rate schedule was reviewed.

The Rock Valley Police Department monthly activity report was shared.

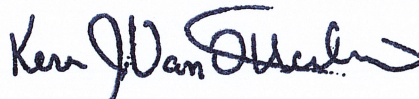
Council member De Kam introduced Resolution 930-24 entitled, "*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: De Kam, Granstra, Koldenhoven, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

The City Administrator report was reviewed. A commercial tax abatement schedule was reviewed. A proposed housing development was discussed. A request to review a fire damaged house was discussed. The possibility of extending infrastructure in Rock Ridge Business Park was reviewed. Several properties were discussed. A request for the Rock Valley Ambulance Service to purchase a deer bumper guard with their own funds was approved.

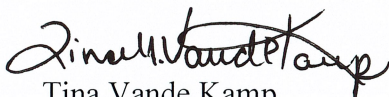
On a motion by De Kam and a second by Koldenhoven to approve the Rock Valley Municipal Housing Authority March financial statements as presented. All ayes, motion carried.

On a motion by Faber and a second by Van't Hul to approve the Rock Valley Ambulance Service, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by De Kam to adjourn the meeting. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest:

Tina Vande Kamp  
City Clerk

**SPECIAL COUNCIL MEETING**

**Tuesday, April 23, 2024**

**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Koldenhoven, Faber, and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp. ABSENT: Granstra.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Van't Hul and a second by De Kam to approve the agenda as presented. All ayes, motion carried.

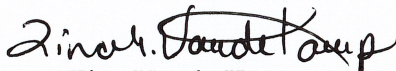
The Mayor declared this was the time and place for a public hearing on the fiscal year 2024-25 budget for the City of Rock Valley. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Koldenhoven introduced Resolution No. 930-24 entitled, "Adoption of Fiscal Year 2024-25 Budget" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven and De Kam. NAYS: None. ABSENT: Granstra. Where upon the Mayor declared the Resolution duly adopted.

On a motion by De Kam and a second by Van't Hul to adjourn the meeting. All ayes, motion carried.

Kevin Van Otterloo  
Mayor

Attest:

  
Tina Vande Kamp  
City Clerk

**REGULAR COUNCIL MEETING**  
**Thursday, April 25, 2024**  
**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Granstra (electronically), Koldenhoven, Faber, and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: City Attorney Cleveringa; Police Chief Warburton; Economic Development Director Miller; Recreation Director Rosman; Billing Clerk Arkema; Justin Christensen with DGR Engineers; Rich Rozeboom representing Valley Pullers; Kylan De Weerd, Aaron Kamstra; L. Schreurs; Carson Van Meeteren and Cameron Van Ess with Western Christian School.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Van't Hul and a second by De Kam to approve the agenda as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by Faber to approve a request for support for the annual Thunder in the Valley Tractor Pull in an amount not to exceed: \$700 advertising; \$2,450 Pork Belly Ventures; and \$4,960 in Bernies Biffys. All ayes, motion carried.

Liz Arkema, Farmers Market Manager, was present to discuss a temporary location for the Farmers Market due to the Park Improvement Project. Approval was given to close a portion of 13<sup>th</sup> Avenue during the event.

Economic Development Director Miller shared preliminary projects for planning purposes.

Council member Van't Hul introduced Resolution No. 931-24 entitled, "*Resolution Approving and Endorsing the Submission of a Workforce Housing Tax Incentive Program Application to the Iowa Economic Development Authority*" and made a motion to adopt. Council member De Kam seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven, Granstra and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by De Kam and a second by Koldenhoven to approve pay request #14 for the Water System Improvement Project. AYES: De Kam, Granstra, Koldenhoven and Van't Hul. NAYS: None. ABSTAIN: Faber. Motion carried.

On a motion by Van't Hul and a second by Faber to approve an estimate for roof repairs on the City Office/Event Center building due to storm damage. All ayes, motion carried.

On a motion by Granstra and a second by Koldenhoven to approve Service Master contracts for Rivers Bend Campground and the City Office as presented. All ayes, motion carried. No action was taken for the remaining contracts.

The City Administrator report was reviewed. Shelter house rental data was shared. The shelter house is rented out 16 times in May. Rock Valley Community School will have students coming to present

entrepreneurship presentations on April 29. A citizen complaint was discussed. Iowa legislative concerns were shared.

On a motion by Koldenhoven and a second by De Kam to approve a request for ballistic vests for the Rock Valley Police Department. All ayes, motion carried. The Police Department applied for and received a \$9,000 grant towards the purchase of the vests.

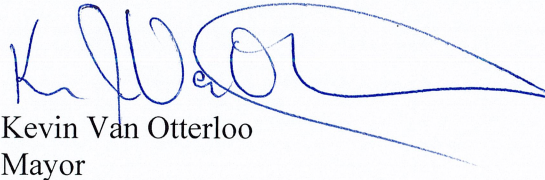
On a motion by Koldenhoven and a second by Van't Hul to approve a request for Officer Kerr and K-9 Gus to attend the National K-9 Certification. All ayes, motion carried.

On a motion by Van't Hul and a second by De Kam to approve a Class E Retail Alcohol License for Abarrotes Gasca, LLC. All ayes, motion carried.

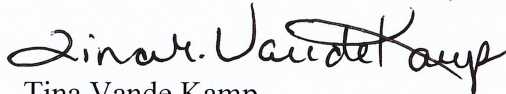
On a motion by Faber and a second by Koldenhoven to approve the March council meeting minutes as presented. All ayes, motion carried.

On a motion by De Kam and a second by Van't Hul to approve the Rock Valley Ambulance Service, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Granstra and a second by Faber to adjourn the meeting. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest:

Tina Vande Kamp  
City Clerk