

**REGULAR COUNCIL MEETING**  
**Thursday, December 19, 2024**  
**4:00 PM**

**PRESENT:** Mayor Van Otterloo, Council members De Kam, Koldenhoven, Faber and Van't Hul. City Administrator Van Maanen (electronically) and City Clerk Vande Kamp. **ABSENT:** Granstra.

**ALSO PRESENT:** City Attorney Cleveringa; Police Chief Warburton; Officer Driese, City Foreman Van Ginkel; Economic Development Director Miller; Kurt Franje, and Rock Valley Bee Reporter Kelly Vander Pol.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by De Kam and a second by Van't Hul to approve the agenda as presented. All ayes, motion carried.

Council member Faber introduced Resolution No. 993-24 entitled, "*Resolution Regarding Dedication and Plat of Valley Villas Addition*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven and De Kam. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 988-24 entitled, "*Resolution Regarding Dedication and Plat of McGill Addition*" and made a motion to adopt. Council member De Kam seconded the motion. The roll was called and vote was, AYES: De Kam, Koldenhoven, Faber and Van't Hul. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member De Kam introduced Resolution No. 989-24 entitled, "*Resolution of Governing Body for State Disaster Aid Authorized by Section 29C.20 Code of Iowa*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven and De Kam. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 990-24 entitled, "*Resolution to Dispose of a Residential Lot and a Commercial Structure by Public Auction*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: De Kam, Koldenhoven, Faber and Van't Hul. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

City Administrator Van Maanen discussed the proposals that were submitted after the City posted a Request for Proposals for an architectural firm to design the City Maintenance & Utilities buildings project. The proposals were reviewed, and the staff made a recommendation. On a motion by Koldenhoven and a second by De Kam to hire architectural firm FEH Design for the City maintenance and utility buildings. All ayes, motion carried.

On a motion by Van't Hul and a second by De Kam to recognize MRP Leasing Upper Story Housing Grant 22-ARPDH-050 2022 project is complete; and to approve disbursement of funds for reimbursement in the



amount not to exceed \$120,000 when the claim is approved through the Iowa Economic Development Authority. All ayes, motion carried.

Council member Koldenhoven introduced Resolution No. 991-24 entitled, “*Resolution Appointing Officers and Board Members for 2025 as Follows: Tom Van Maanen, City Administrator; Tina Vande Kamp, City Clerk; Liz Arkema and Ashley Feekes, Deputy Clerk; Jenny Cleveringa, City Attorney and Board of Adjustment and Planning and Zoning Boards as presented*” and made a motion to adopt. Council member Van’t Hul seconded the motion. The roll was called and vote was: AYES: Van’t Hul, Faber, Koldenhoven and De Kam. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by De Kam and a second by Van’t Hul to approve the following Mayor appointments: Monte Warburton, Police Chief; Jeff Koldenhoven, Mayor Pro Tem; and the Library Board of Trustees as presented. All ayes, motion carried.

Council member De Kam introduced Resolution No. 992-24 entitled, “*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*” and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van’t Hul, Faber, Koldenhoven and De Kam. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Koldenhoven and a second by Faber to approve a storefront grant for Embark Properties. All ayes, motion carried.

A question regarding incentives for new home construction purchased by non-profit entities was discussed. No action was taken.

On a motion by Faber and a second by Koldenhoven to approve change order #2 for the Park Enhancement project in the amount not to exceed \$565.00. All ayes, motion carried.

On a motion by De Kam and a second by Van’t Hul to approve pay request #3 for the Park Enhancement project in the amount not to exceed \$122,134.95. All ayes, motion carried.

A grant for the Park Enhancement project from MidAmerican Energy was discussed.

The swift current and HMGP home buyout programs were reviewed.

A letter from U.S. Representative Randy Feenstra congratulating the Sioux County dispatchers who were named Dispatchers of the Year by the Iowa Emergency Medical Services Association for their work for the community of Rock Valley when taking calls and coordinating rescues during the June flood was shared.

On a motion by Koldenhoven and a second by Faber to approve the November council meeting minutes as presented. All ayes, motion carried.

On a motion by De Kam and a second by Koldenhoven to approve the September and October Clerk reports as presented. All ayes, motion carried.

The Sioux County Sheriff’s letter regarding the Communication Center funding was discussed.

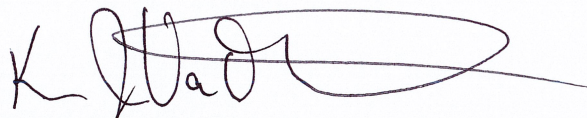


On a motion by Koldenhoven and a second by Faber to approve the Rock Valley Municipal Housing Authority October and November financial statements as presented. All ayes, motion carried.


The DGR Engineering and Geotek Engineering invoices were reviewed.

On a motion by Faber and a second by Van't Hul to approve the Rock Valley Ambulance Service, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by De Kam and a second by Koldenhoven to adjourn the meeting. All ayes, motion carried.

A handwritten signature in dark ink, appearing to read 'K. Van Otterloo', with a large, sweeping loop at the end.

Kevin Van Otterloo  
Mayor

A handwritten signature in dark ink, appearing to read 'Tina Vande Kamp', written in a cursive style.

Attest: Tina Vande Kamp  
City Clerk



**REGULAR COUNCIL MEETING**  
**Thursday, December 5, 2024**  
**4:00 PM**

**PRESENT:** Mayor Van Otterloo, Council members De Kam, Granstra, Koldenhoven, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

**ALSO PRESENT:** City Attorney Cleveringa; Police Chief Warburton; City Foreman Van Ginkel; Economic Development Director Miller; Recreation Director Rosman; Al Vermeer; and Rock Valley Bee Reporter Kelly Vander Pol.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Granstra and a second by Van't Hul to approve the agenda as presented. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing on Ordinance Amending Chapter 135 Street Use and Maintenance. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Faber introduced Ordinance No. 835-24 entitled, "*Ordinance Amending Chapter 135 Street Use and Maintenance*" and made a motion to adopt and waive the three readings. Council member Koldenhoven seconded the motion. All ayes, motion carried.

On a motion by Koldenhoven and a second by De Kam to approve change order #1 for 300<sup>th</sup> Street paving repairs in the amount not to exceed \$4,576.00. All ayes, motion carried.

On a motion by Van't Hul and a second by Koldenhoven to approve pay request for 300<sup>th</sup> Street paving repairs. All ayes, motion carried.

Council member De Kam introduced Resolution No. 988-24 entitled, "*Resolution to Approve the FY 2023-24 Annual Financial Report*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven, Granstra and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Faber and a second by Koldenhoven to approve the FY 2023-24 City Street Financial Report as presented. All ayes, motion carried.

Possible property tax legislation was discussed.

A supreme court ruling on capital project retainage withholding was shared.

The Iowa Department of Natural Resources permit and State Revolving Loan funding for the Well #10 project was reviewed.

A letter from DGR Engineering on funding for reverse osmosis was reviewed.



FEMA related topics were discussed. Representative Feenstra is working with the Postmaster General reopening the post office for service. The National Flood Insurance program was discussed. Trailer court construction continues to be in progress. The City approved taking responsibility for flooded tree debris placed at the tree dump by the Iowa Department of Transportation until the debris is chipped and removed.

Capital project updates were given. Construction continues at the McGill Addition project. Several new homes are being completed in the East Meadow and Southern Trails additions.

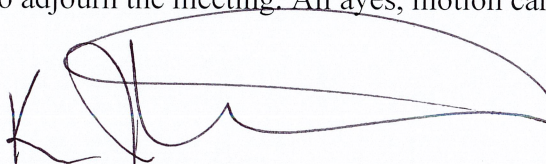
The Rock Valley Police Department's monthly activity report was reviewed.

On a motion by Van't Hul and a second by De Kam to approve a funding request from Mid-Sioux Opportunity, Inc in the amount not to exceed \$2,500. All ayes, motion carried.

DGR Engineering invoices were reviewed.

On a motion by Koldenhoven and a second by Granstra to approve the Rock Valley Ambulance Service, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Granstra and a second by De Kam to adjourn the meeting. All ayes, motion carried.

A handwritten signature in dark ink, appearing to read 'Kevin Van Otterloo', with a large, sweeping flourish extending to the right.

Kevin Van Otterloo  
Mayor

A handwritten signature in dark ink, appearing to read 'Tina Vande Kamp', with a large, sweeping flourish extending to the right.

Attest: Tina Vande Kamp  
City Clerk