

REGULAR COUNCIL MEETING

Thursday, February 16, 2023

4:00 PM

PRESENT: Mayor Van Otterloo, Council members De Kam, Granstra, Koldenhoven, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: Staci Kleinhesselink with Northwest Iowa Planning & Development and Kelly Vander Pol with the Rock Valley Bee (electronically).

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Koldenhoven and a second by De Kam to approve the agenda as presented. All ayes, motion carried.

The Mayor declared this is the time and place for a public hearing on the status of funded activities for the City of Rock Valley Water Improvements Community Development Block Grant (CDBG) funded project. The City Clerk stated no written comments were received. No oral comments were heard.

The CDBG status hearing is held to comply with the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987.

The City of Rock Valley was awarded \$600,000 in Community Development Block Grant (CDBG) funds for Rock Valley Water Improvements System Project from the Iowa Economic Development Authority (IEDA) on September 21, 2021.

The City of Rock Valley was awarded \$600,000 CDBG funds to construct one new water supply well, raw meter main, chemical feed building, electrical supply, controls, and backup power supply in downtown Rock Valley, Iowa. The improvements to the water system will solve the needs of improving water quality, create a safe storage location for the chemical equipment, increase the water capacity, and integrate a new automatic water meter reading system to track water usage.

An environmental review was completed, and IEDA released CDBG funds for construction activities on April 11, 2022. The city awarded a construction contract to West Branch Construction of Boyden, Iowa, in the amount of \$1,651,000.00. \$600,000 of this will be CDBG grant and \$1,051,000.00 will be the local match amount used to fund this project.

As of February 14, 2023, the well is complete, except for the final startup. The pipeline is complete as well, with the exception of a couple connections and pressure testing. The water treatment building is roughly 50% complete with the foundation completed, and the building structure close to completion. The remaining work to be completed includes roofing, plumbing, process piping, electrical and control work. The project is estimated to be complete by the middle to end of May, however, the generator is delayed until the fall of 2023.

As CDBG Draw #2 and through Contractor's Application for Payment #5, shows \$248,905.00 in Federal funds requested and the City contributing \$427,789.74 in local matching funds, for a project total of \$676,694.74 expended on CDBG eligible activities. Of this federal amount, \$14,892.00 is for

CDBG administration and \$234,013.00 is for construction activities. The City's primary source of local match is Iowa Revolving Funds (SRF).

To date no changes have been made to the project's CDBG contracts budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries.

Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this was the time and place for a public hearing on the proposed tax levy for fiscal year 2023-24. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

On a motion by Faber and a second by Van't Hul to approve the proposed tax levy for fiscal year 2023-24. All ayes, motion carried.

A request to extend the City's sanitary sewer system was discussed. No action was taken.

On a motion by Van't Hul and a second by Faber to approve a request from the trail committee to pave the trail from C & J Trailer Park to the trail system to the north and the trail section from the Sports Complex to the Nature Loop. All ayes, motion carried.

The water system improvement observation reports were reviewed.

The drinking water State Revolving Fund Intended Use Plan application for forgivable loan was reviewed.

The swimming pool project fundraising totals to date were reviewed.

The Iowa Association of Municipal Utilities Safety Group Insurance Program dividend check was reviewed.

Council member De Kam introduced Resolution No. 871-23 entitled, "*Resolution to Approve Short-Term Lease with the Iowa Department of Transportation*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: De Kam, Granstra, Koldenhoven, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Koldenhoven and a second by De Kam to approve a request for staff to attend an Iowa Employment, Training, Benefits and Wellness conference. All ayes, motion carried.

The emergency services call history for 2022 was reviewed. The Rock Valley Fire Department responded to 114 calls, the Rock Valley Ambulance Association responded to 334 calls and the Rock Valley Police Department responded to 1,715 calls for service.

The Iowa League of Cities Legislative Link was discussed.

On a motion by Faber and a second by Van't Hul to approve a Class E Retail alcohol license application for Bernie's Booze LLC. All ayes, motion carried.

On a motion by De Kam and a second by Granstra to approve a Class B Retail alcohol license application for Dollar General. All ayes, motion carried.

On a motion by Koldenhoven and a second by Van't Hul to approve a Special Class C alcohol license application for Rooted Plant + Coffee Shop. All ayes, motion carried.

Council member Faber introduced Resolution No. 872-23 entitled, "*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and the vote was, AYES: Van't Hul, Faber, Koldenhoven, Granstra and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Faber and a second by Koldenhoven to approve the January council meeting minutes as presented. All ayes, motion carried.

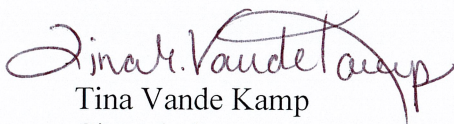
The Rock Valley Municipal Housing Authority January financial statements were reviewed.

On a motion by Faber and a second by Koldenhoven to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Granstra and a second by De Kam to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor



Attest:

Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING
Thursday, February 2, 2023
4:00 PM

PRESENT: Mayor Van Otterloo, Council members De Kam, Faber (electronically) and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp. ABSENT: Granstra and Koldenhoven.

ALSO PRESENT: Police Chief Warburton; City Foreman Van Ginkel; Economic Development Director Miller; Recreation Director Rosman; Graham Forbes with Williams & Company; Bee Reporter Kelly Vander Pol; and Kurt Franje.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Van't Hul and a second by De Kam to approve the agenda as presented. All ayes, motion carried.

Graham Forbes with Williams & Company presented the fiscal year 2021-22 financial audit. On a motion by De Kam and a second by Van't Hul to approve the audit as presented. All ayes, motion carried.

A tax levy comparison report was reviewed.

The daily field observation reports for the water system improvement project were reviewed.

Pay request #7 for the water system improvement project was reviewed. It is included in the bills.

On a motion by Van't Hul and a second by De Kam to approve change order #2 for the swimming pool project in amount not to exceed \$47,369.25. All ayes, motion carried.

Council member De Kam introduced Resolution No. 870-23 entitled, "*Resolution Setting Public Hearing on the Status of Funded Activities for the City of Rock Valley Water Improvements Community Development Block Grant Funded Project*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber and De Kam. NAYS: None. ABSENT: Granstra and Koldenhoven. Whereupon, the Mayor declared the Resolution duly adopted.

A discussion was held on upper story housing grants. City Administrator Van Maanen and Economic Development Director Miller will return with more information.

A quote to sand and apply ultra HTS with aggregate to the event center flooring was reviewed. No action was taken.

A letter from the Iowa Association of Municipal Utilities regarding 2023 rate expectations was reviewed.

A letter from MidAmerican Energy regarding a gas meter refund was reviewed.

The quote packet for the Park Shelter House project was reviewed.

A notice from Northwest Iowa Area Solid Waste Agency regarding an increase in gate fees was discussed.

On a motion by Van't Hul and a second by De Kam to approve a request for staff to attend the Government Finance Officer Association conference. All ayes, motion carried.

The Iowa League of Cities Legislative Link was discussed.

On a motion by De Kam and a second by Van't Hul to approve the July, August, September and October Clerk's Reports as presented. All ayes, motion carried.

On a motion by Van't Hul and a second by De Kam to approve a Class B Retail alcohol permit application for JJ's Valley Mart. All ayes, motion carried.

DGR engineering invoices were reviewed.

On a motion by De Kam and a second by Van't Hul to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by De Kam and a second by Van't Hul to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor



Attest:

Tina Vande Kamp
City Clerk