

**REGULAR COUNCIL MEETING**  
**Thursday, January 24, 2024**  
**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Koldenhoven, Faber and Van't Hul. City Administrator Van Maanen. ABSENT: City Clerk Vande Kamp.

ALSO PRESENT: Police Chief Warburton; City Foreman Van Ginkel; Economic Development Miller; Recreation Director Rosman; and Rock Valley Bee Reporter Kelly Vander Pol.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Koldenhoven and a second by Van't Hul to approve the agenda as presented. All ayes, motion carried.

Council member Faber introduced Ordinance No. 825-24 entitled, "*Ordinance Amending Chapter 99.02 by Amending Water Rates*" and made a motion to adopt this third reading. Council member De Kam seconded the motion. All ayes, motion carried.

Council member Van't Hul introduced Ordinance No. 826-24 entitled, "*Ordinance Amending Chapter 92.02 by Amending Sewer Service Charges*" and made a motion to adopt this third reading. Council member Koldenhoven seconded the motion. All ayes, motion carried.

City Administrator Van Maanen discussed the City's debt service levy. The Council decided that they would not increase the debt service levy for Fiscal Year 2024-25.

The Council reviewed an estimate for an asphalt overlay on 28<sup>th</sup> Avenue (Fig Avenue). The City will work with the Sioux County Engineers Office to find a contractor for the project.

The Council discussed a modification to the residential development assessment formula for a development that would guarantee the number of houses constructed in a specific timeframe. The Council will further discuss the formula at future meetings, when more specific information is available.

Council member Van't Hul introduced Resolution No. 921-24 entitled, "*Resolution to Adjust Pay for Wastewater Operator III Operator*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Koldenhoven and De Kam. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

The Council reviewed a check from EMC Insurance for damage done to the City's 2020 Chevy Silverado.

The Council reviewed the City's website usage analytics.

On a motion by De Kam and a second by Van't Hul to approve the July Clerks Report as presented. All ayes, motion carried.

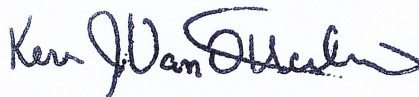


The Council reviewed the RVPD Monthly Activities Report.

On a motion by Koldenhoven and a second by DeKam to approve the RVMHA December Financial Report. All ayes, motion carried.

On a motion by Faber and a second by Van't Hul to approve the Rock Valley Ambulance Service, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by De Kam to adjourn the meeting. All ayes, motion carried.

A handwritten signature in black ink, appearing to read "Kevin Van Otterloo", with a stylized flourish at the end.

Kevin Van Otterloo  
Mayor

A handwritten signature in blue ink, appearing to read "Tom Van Maanen", with a long horizontal stroke extending to the left.

Attest: Tom Van Maanen  
Acting City Clerk



**REGULAR COUNCIL MEETING**  
**Thursday, January 11, 2024**  
**4:00 PM**

PRESENT: Mayor Van Otterloo, Council members De Kam, Koldenhoven, Faber and Van't Hul (electronically). City Administrator Van Maanen and City Clerk Vande Kamp. ABSENT: Granstra.

ALSO PRESENT: City Attorney Winterfeld; Police Chief Warburton; City Foreman Van Ginkel; Economic Development Miller; Recreation Director Rosman; Rock Valley Bee Reporter Kelly Vander Pol; and Jeff Van Bommel.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by De Kam and a second by Faber to approve the agenda with one addition: 1) Review a request for the City to assume ownership of a private lift station upgrade. All ayes, motion carried.

Jeff Van Bommel, an owner of a trailer court, asked if he and his partner hire DGR Engineering to design a lift station that meets all the Iowa Department of Natural Resources regulations and they construct the lift station as designed, would the City assume ownership of the lift station after it has been inspected by IDNR. The Council had made that offer to the previous owner of the trailer court and they agreed that they would assume ownership of the lift station if it is designed by DGR Engineering, the lift station components are the same as the other lift stations that the City owns and the finished lift station is approved by the IDNR. The City Attorney will draft an agreement between the City and the trailer court owners, that the Council will act on at a future meeting.

Council member Faber introduced Ordinance No. 824-24 entitled, "*Ordinance Amended Chapter 99.02 by Amending Sewer Services Charges*" and made a motion to adopt the first reading. Council member Koldenhoven seconded the motion. All ayes, motion carried.

Council member Koldenhoven introduced Ordinance No. 825-24 entitled, "*Ordinance Amending Chapter 92.02 by Amending Water Rates*" and made a motion to adopt the first reading. Council member De Kam seconded the motion. All ayes, motion carried.

Ordinance Amending Chapter 105.05 by Amending Solid Waste Rates was tabled.

On a motion by Faber and a second by De Kam to approve pay request #13 for Water System Improvement project in an amount not to exceed \$98,245. All ayes, motion carried.

The sewer diffuser and rising ammonia levels in discharge water were discussed. City Foreman Van Ginkel will work with DGR Engineering on a solution to resolve the issue.

The 2024 trail system expansion and the Rock River Trailhead and Boat Ramp Improvement projects were discussed.

On a motion by Koldenhoven and a second by Faber to approve a cooperative grant agreement with the Iowa Department of Natural Resources and accept a grant in the amount of \$78,275 from the Water



Recreation Access Cost-Share Program for the Rock River Trailhead and Boat Ramp Improvements project. All ayes, motion carried.

Park plans and projects were discussed. Several grants are being pursued toward the park project.

On a motion by De Kam and a second by Koldenhoven to approve a Class B retail alcohol license for JJ's Valley Mart. All ayes, motion carried.

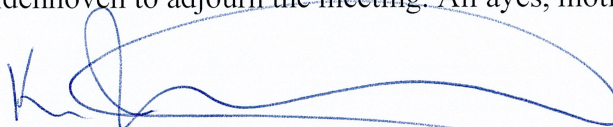
City Administrator updates were provided. He reported that Josh Van Ginkel passed his Level III water certification testing. The State Revolving Loan Fund current interest rates were reviewed. The Iowa League of Cities will be hosting a Local Leaders Day at the Capitol in March. The Rock Valley Chamber newsletter was shared.

On a motion by Faber and a second by De Kam to approve a request for City Administrator Van Maanen and City Clerk Vande Kamp to attend the annual GFOA conference. All ayes, motion carried.

On a motion by Van't Hul and a second by Koldenhoven to approve the December council meeting minutes as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by De Kam to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by De Kam and a second by Koldenhoven to adjourn the meeting. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest:

Tina Vande Kamp  
City Clerk