



Seasonal Summer Crew City of Rock Valley

JOB TITLE: Seasonal Summer Crew

GENERAL HOURS OF WORK: Seasonal hourly position; Days

SUPERVISOR: Myron Van Ginkel, City Foreman

GENERAL JOB SUMMARY:

The Seasonal Summer Crew worker is responsible for assisting in keeping the streets, sidewalks, trails, and other public areas of their city clean and safe.

SUPERVISORY RESPONSIBILITIES:

- None.

DUTIES/RESPONSIBILITIES:

- Perform basic repairs and maintenance on vehicles, machinery, tools, or other equipment used in the workplace.
- Clean streets, sidewalks, and other public areas by picking up trash, sweeping sidewalks, and removing graffiti.
- Maintain grounds by planting new trees and shrubs, trimming existing trees, mowing grass, and performing other tasks as needed.
- Paint all crosswalks and parking lines as needed.
- Router and crack seal joints in pavement.
- Demonstrate pride in the job and place of employment.
- Represent the City of Rock Valley at all times in a professional manner.
- Perform other related duties as assigned.

EDUCATION AND EXPERIENCE:

- High School Diploma or GED is required.
- Experience is preferred, but not required.
- Must be 18 years of age or older and possess a valid Driver's License.

REQUIRED SKILLS/ABILITIES:

- Efficient technical skills for interpreting construction methods and technologies along with contracts and technical drawings.
- Excellent time-management skills to meet deadlines and ensure projects phases are completed on time so that the next phase can begin.
- Excellent communications skills to explain technical information to the public and other city employees.



- Strong problem-solving skills to identify and repair broken equipment, find alternative routes to complete their work when roads are closed or find ways to complete their work in adverse weather conditions.

PHYSICAL REQUIREMENTS:

- Must be able to operate foot/pedal (occasionally) with a force up to 40 lbs.
- Must be able to grip (occasionally) with a force of 5 lbs. to operate tools.
- Must be able to climb a ladder (rarely) and ascend/descend 7 vertical ladder rungs.
- Must be able to lift (rarely) 80 lbs. manhole cover using manhole lift at preferred height to 30".
- Must be able to lift (rarely) 50 lb. from 4" to a height of 44" to move bags of fertilizer.
- Must be able to lift (rarely) 30 lb. from a height of 58" to 11" to lower ladder downside of truck.
- Must be able to lift and carry 40 lbs. at preferred height a distance of 50 feet.
- Must be able to perform 5 minutes of low work in preferred position (half kneeling, crouch, heel sitting) working at a height of 12" to change wipers.
- Must be able to push/pull (rarely) with a force of 94 lbs. at a height of 42".
- Must be able to push/pull (rarely) with a force of 30 lbs. at a height of 83" to unlock door.
- Must be able to push/pull (rarely) with a force of 54 lbs at a height of 32" using a valve wrench.
- Must be able to overhead reach (rarely) a distance of 33" from sitting position to operate <5# radio.
- Must be able to reach (rarely) to the ground to place over on valve hole.
- Must be able to climb stairs (rarely) 1 step at 23" with grab bar at 60" on the left and 68" on the right.

I have read, understand, and accept the above job description, and am able to perform the essential functions of this position. I understand that this job description can change according to the needs of this position. I further understand that future evaluations and merit increases are based on my ability to perform these duties.

Printed Name: _____

Signature: _____ Date: _____